



# Annual Report

## 2016-2017

## Table of Contents

<b>Table of Contents.....</b>	<b>2</b>
<b>Welcome / Mission &amp; Faith Statements .....</b>	<b>3</b>
<b>Council Members/Positions.....</b>	<b>4</b>
<b>Support Council Members/Positions.....</b>	<b>5</b>
<b>Convening Team Report.....</b>	<b>6</b>
<b>Treasurer / Budget Recap 2015-2016.....</b>	<b>7-9</b>
<b>Secretary / .....</b>	<b>10</b>
<b>Allocations / Leadership Development.....</b>	<b>11</b>
<b>Clergy / .....</b>	<b>12</b>
<b>Communications / Leadership Training.....</b>	<b>13</b>
<b>Liaison / Palanca / Site Selection.....</b>	<b>14</b>
<b>Trailer Supplies.....</b>	<b>15</b>

## **De Colores Unidos en Cristo 4<sup>th</sup> Day Community!**

The UEC Council is made up of God's servants – serving Him and the UEC Community. We are all humbled to pray for the movement, weekends and those who join us in serving our great God! We meet monthly, with a few exceptions, making decisions and taking action to ensure that UEC weekends continue to be available to serve the Christian community.

The following reports provide you with a highlight of the 2016-2017 council activities.

In Christ's service,

Kathy Messerli, Convenor

### **Mission Statement**

*"To revive and strengthen Christian commitment and community in the local church."*

### **Faith Statement**

*"Unidos en Cristo is an inter-denominational and lay led community whose purpose is to help persons deepen a personal living faith in Jesus Christ as their Lord and Savior."*

*The UEC Community emphasizes the essentials of our Christian faith, which includes the triune nature of God, the absolute authority of the Word of God, the forgiveness of sins through the blood of Jesus, and our common adoption into the body of Christ.*

*UEC equips Christian servants for action through a practical and personal demonstration of God's grace and by encouraging the extension of this grace to the local church and community.*

*We believe a living faith in Jesus Christ and Christian action will change our world."*

## UEC Voting Council 2016-2017

<b>Name</b>	<b>Position</b>
Kathy Messerli*	Convenor
Cathy Colman*	Co-Convenor
Tim Powell*, **	Convenor Advisor
Julie Dulac*, **	Treasurer
Judy Fallat*	Secretary
Rev. Greg Bestland	Clergy Coordinator
Rev. Phil Schmidt	Clergy Coordinator
Rev. Mary Syrja **	Clergy Coordinator
Del Van Batavia	Allocations Coordinator
Chad Olinger	Communications Coordinator
Norma Lund	Leadership Development
Steve Staloch **	Leadership Development
Sue Ganzer	Site Selection
Bonnie Clawson **	Leadership Training
Mark Turgeon	Leadership Training
Steve Wilson	Leadership Training
Sara Vanderbent **	Liaison Coordinator
Sandy Dunleavy	Palanca Coordinator
Jay Engelman	Trailer Supplies Coordinator
Jerry Low	Council-at-large

\*Current Executive Committee

\*\*Council members retiring as of Sept. 1, 2017

***To e-mail UEC Voting Council members, send to [last name]@unidosencristo.com***

## **UEC Support Council 2015-2016**

<b>Position</b>	<b>Name</b>
Banner Coordinator	Bev Rasmussen Jay Engelman
Database Team	Beth Pukal Lynette Johnson Brad Ziegler Marie Wilson
Historian	Bonnie Clawson
Kitchen Consumables Coordinator	Jeri Slinger
Kitchen Resource	Teresa Van Batavia
Linens Coordinator	Joy Bueltel
Music Liaisons	Judy Fallat & Lisa Boldenow
Prayer Coordinator	Kory Everson
/ Leadership Training Assist.	
Technical Supplies	Deen Hubin

## **Convening Team**

Kathy Messerli, Cathy Colman and Tim Powell

We are sharing a few significant highlights from a very busy year.

Most importantly, we began discussions around the value and sustainment of UEC. We realize that much has changed since UEC was formed - most churches now have small groups and there are many more activities keeping people extremely busy. I, for one, struggle not to let busyness remain an obstacle. The council has been faced with the question of whether or not to move forward with the coming weekend more often in the past few years due to few weekenders. Please pray for the council as they continue this discussion next year and know that your ideas are welcome.

We also focused on a couple of projects that directly impact 4th dayers and those serving on teams. Praise the Lord.....the manuals have been updated! Cathy Colman, Bonnie Clawson and Teresa Van Batavia worked diligently on the team manuals and they are being used by the November team! Judy Fallat, Lisa Boldenow, Deen Hubin and Jay Engelman are all contributing to the musicians, technical and supplies manuals, respectively. Tim Powell also reviewed the council manual and moved it to an online format. We are so grateful that Bonnie has agreed to serve as the manuals manager as she is stepping off the council. She will have a team assist her with on-going updates.

Via de Cristo has gifted UEC with their database and assistance from their database coordinator with the UEC conversion. This is a significant gift for which we are very grateful! Brad Ziegler has stepped into the UEC Database Administrator role and is currently preparing for the transition to the new system. Marie Wilson has returned to the database team as the assistant and is earnestly working on data updates. This is a lengthy process and we greatly appreciate the persistence of the team and the patience of the 4th dayers.

## **Treasurer's Report and 2015 - 2016 Recap**

Julie Du Lac

This is my final report as Council Treasurer as my second term is ending 8/31/17. I have been very blessed to serve in this role for the past 6 years. I am leaving this role in the very capable hands of Karen Wilson. I will be training her this summer and she will officially be taking over the role as of September 1, 2017. If you see her, please thank her for taking on this role!

Now for the report: In 2016, both the income and expenses were up significantly. Great job, everyone! We just need to increase the number of weekenders, hopefully to the point where we'll again have waiting lists, as there were when I went through in 2003. If you have ideas on how we can accomplish that, please reach out to any council member. We welcome your input!

As always, I'd like to ask the teams to continue to watch their budgets carefully and remember that we're the stewards of God's money. Every penny is His and needs to be used for His glory.

May God continue to bless this organization and the volunteers that make it work!

## Budget Recap 2015 – 2016

	Jan - Dec 15	Jan - Dec 16
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
<b>43400 · Direct Public Support</b>		
43420 · DONATIONS	2,373.05	7,629.08
43430 · WEEKENDER JOG	870.00	2,257.00
43431 · TEAM JOG	13,585.00	19,544.00
43432 · CLAUSURA OFFERING	12,138.93	8,928.00
43433 · WEEKENDER REGISTRATIONS	6,105.00	4,600.00
43434 · PALANCA PRESS SUBSCRIPTIONS	5.00	0.00
43435 · SCHOLARSHIP DONATIONS	0.00	25.00
43436 · COT DONATION FUNDS	0.00	1,925.00
<b>Total 43400 · Direct Public Support</b>	35,076.98	44,908.08
<b>45000 · Investments</b>		
45030 · Interest-Savings, Short-term CD	11.94	13.89
<b>Total 45000 · Investments</b>	11.94	13.89
<b>46400 · Other Types of Income</b>		
46431 · Dividend Income	0.00	0.38
<b>Total 46400 · Other Types of Income</b>	0.00	0.38
<b>47200 · Program Income</b>		
47230 · Membership Dues	0.00	-25.00
<b>Total 47200 · Program Income</b>	0.00	-25.00
<b>Total Income</b>	35,078.92	44,897.35
<b>Gross Profit</b>	35,078.92	44,897.35
<b>Expense</b>		
<b>60900 · Business Expenses</b>		
60920 · Business Registration Fees	477.50	276.00
60921 · BANK FEES	0.00	20.00
60900 · Business Expenses – Other	36.00	0.00
<b>Total 60900 · Business Expenses</b>	513.50	296.00

<b>62100 · Contract Services</b>		
62110 · Accounting Fees	775.00	0.00
<b>Total 62100 · Contract Services</b>	<b>775.00</b>	<b>0.00</b>
<b>62800 · Facilities and Equipment</b>		
62850 · COUNCIL MEETING ROOM RENTAL	200.00	450.00
<b>Total 62800 · Facilities and Equipment</b>	<b>200.00</b>	<b>450.00</b>
<b>65000 · Operations</b>		
<b>65020 · Postage, Mailing Service</b>		
65022 · MISCELLANEOUS POSTAGE	142.23	-39.84
65023 · PO BOX RENTAL	0.00	86.00
65020 · Postage, Mailing Service - Other	407.88	216.95
<b>Total 65020 · Postage, Mailing Service</b>	<b>550.11</b>	<b>263.11</b>
<b>65030 · Printing and Copying</b>		
65031 · PRINTING-PALANCA PRESS	118.76	271.14
65032 · PRINTING-MANUALS	1,855.49	1,560.68
65034 · RENEWAL CARDS	0.00	79.00
65030 · Printing and Copying - Other	0.00	100.63
<b>Total 65030 · Printing and Copying</b>	<b>1,974.25</b>	<b>2,011.45</b>
<b>65040 · Supplies</b>		
65033 · GENERAL SUPPLIES	93.36	5,211.60
65041 · SONG BOOKS	4,080.00	-380.00
65042 · CROSSES	100.25	1,070.00
65043 · KITCHEN CONSUMABLES	200.57	0.00
65046 · Short Course in Christianity bk	515.00	0.00
65040 · Supplies – Other	-3.00	68.38
<b>Total 65040 · Supplies</b>	<b>4,986.18</b>	<b>5,969.98</b>
65060 · WEBSITE/ ONLINE EXPENSES	600.00	730.00
<b>Total 65000 · Operations</b>	<b>8,110.54</b>	<b>8,974.54</b>
<b>65100 · Other Types of Expenses</b>		
65120 · Insurance - Liability, D and O	1,109.17	1,146.18
65140 · TRAILER INSURANCE	126.00	126.00
65150 · Memberships and Dues	0.00	25.00
65160 · Other Costs	8.00	46.00
<b>Total 65100 · Other Types of Expenses</b>	<b>1,243.17</b>	<b>1,343.18</b>



<b>67000 · WEEKEND EXPENSES</b>		
67100 · SWIM BUS RENTAL	744.00	1,645.50
67105 · CHURCH HONORARIUM	2,700.00	2,900.00
67200 · SWIM POOL RENTAL	1,143.60	1,265.40
67300 · WEEKEND FOOD	10,529.28	13,717.13
67400 · WEEKEND GENERAL SUPPLIES	817.81	621.37
67500 · BED RENTALS	481.05	416.21
67600 · FLOWERS	866.63	578.51
67700 · COMPUTER SUPPLIES	347.70	744.66
67800 · AGAPE DINNER SUPPLIES	0.00	43.99
67900 · PRINTING SUPPLIES	899.40	228.49
67901 · CANDLES	486.42	466.32
67902 · CROSSES	544.50	522.00
67903 · BIBLES	627.99	602.04
67904 · SONG BOOKS	<u>1,815.00</u>	<u>1,740.00</u>
<b>Total 67000 · WEEKEND EXPENSES</b>	<b>22,003.38</b>	<b>25,491.62</b>
<b>68300 · Travel and Meetings</b>		
68330 · TRAILER EXPENSES	<u>56.00</u>	<u>588.00</u>
<b>Total 68300 · Travel and Meetings</b>	<b><u>56.00</u></b>	<b><u>588.00</u></b>
<b>Total Expense</b>	<b><u>32,901.59</u></b>	<b><u>37,143.34</u></b>
<b>Net Ordinary Income</b>	<b><u>2,177.33</u></b>	<b><u>7,754.01</u></b>
<b>Net Income</b>	<b><u>2,177.33</u></b>	<b><u>7,754.01</u></b>

**Secretary**  
Judy Fallat

This is my first year on the UEC Council. As secretary, I am responsible to:

- Record the minutes of Council meetings, post them on the UEC on-line document repository (The Box), and distribute them to the Council members.
- Record the results of votes conducted via email and add them as an addendum to the previous meeting's minutes.
- Receive ministry reports from all the Council ministries and include them in the minutes of the meeting at which they were presented.
- Maintain the roster of current voting and non-voting (support) members of the Council.
- Provide the current roster for each issue of the Palanca Press and for each new round of team training
- Research the needs for and prepare greeting cards to be sent to Cursillistas, bring them to Council meetings to be signed and mail them. The types of cards sent include sympathy, thank-you, encouragement, get well, and Palanca (for weekend rectors and rectoras). We sent 46 cards in 2016-2017.
- Attend the Executive Committee meeting prior to each Council meeting.
- Participate in other projects for which the secretary's perspective is needed. This year it was to participate in reviewing and revising the organization of documents stored in the UEC on-line document repository (The Box).

Changes made in 2016-2017

**Letters to Clergy:** In previous years, the secretary prepared letters to 25-30 UEC clergy for signing by Council members at each meeting. The council would also pray for those clergy at the meeting. The previous secretary reported to me that many of these letters were undeliverable and that many of the clergy on the list are either deceased, no longer living in the state, or no longer willing/able to serve. Based on this information, I recommended to the convener prior to the September 2016 meeting that we discontinue sending the letters until such time as the clergy list could be updated and the council could review the objectives and revitalize the practice and procedures. The convener agreed.

**Ministry Reports:** Previously the individual ministry reports were sent to the secretary who would compile them into a single report and distribute it to the Council members prior to each meeting. This year, at the suggestion of the convener, the presentation of ministry reports was added to the meeting agendas. Each ministry presents their report orally at the meeting and sends it to the secretary either before or shortly after the meeting to be included in the minutes.

**Greeting Cards:** The scope of recipients was expanded this year to include council members or UEC Clergy person on the death of a family member even if the deceased was not a Cursillista.

It is a privilege to be on the Council and share in the work of supporting, sustaining, and visioning for the Unidos en Cristo movement. I am inspired by the passion and commitment of the Council and 4<sup>th</sup> Day Community members that make the weekends possible. It is a real joy to be able to witness the action of the Holy Spirit in the hearts of so many people. I'm looking forward to another year serving as UEC Council secretary.

## **Allocations Coordinator**

Del Van Batavia

I've been asked to, and accepted the call to, remain on the council for a second three year term serving God and UEC as the Allocations Coordinator. I humbly use the term "serving" as a reminder that we serve God by serving others, and personally use this thought to increase my energy and passion in fulfilling the tasks and duties of this council position. These duties include receiving the weekender registration forms, reviewing them for completeness, sending out acceptance letters to both the weekenders and sponsors, recording and maintaining a spreadsheet of the registrations, and to keep the Rector/Rectora and the Council members updated on the progress towards filling the weekends. It has been a pleasure to be in contact with sponsors and potential sponsors and to work with them on processing the applications and getting the weekenders added to the attendance list. Also, praying for the weekenders has added to the special blessings of meeting them and hearing them speak at the clausuras at the end of their weekends.

During this second term I am also going to be receiving and processing the team applications. Once I receive the team applications I will be sure to forward the information to the weekend Rector/Rectora so they can forward names on to the weekend leadership team. I plan to watch for all first time team applicants so I can stress to weekend leadership the importance of getting these excited 4<sup>th</sup> Dayers on the teams. As always, I will be in prayer for UEC and will listen to the Holy Spirit for guidance in fulfilling these duties in a loving and graced filled manner. Thanks be to God for the great things He is doing through Unidos en Cristo.

## **Leadership Development**

Steve Staloch, Norma Lund

We would like to once again thank those who have served in the role of Rector or Rectora over the past year. UEC was blessed to have weekends filled with God's grace and love. Weekends were possible because of prayers, commitment, planning, and a love for God. Rector/a for 2016-2017 were:

### **October 2016 – Brooklyn UMC**

#281 Nathan Johnson, Rector

#282 Teresa Van Batavia, Rectora

### **February 2017 – Faith Covenant Church**

#283 Dave Kitchel, Rector

#284 Esther Zirk, Rectora

### **June 2017 – Arlington Hills UMC**

#285 David Clawson, Rector

#286 Terri Powell, Rectora

## **Clergy**

Mary Syrja, Greg Bestland, Phil Schmidt

We thank the following clergy who served as Spiritual Directors (SDs) on your UEC weekends in 2016-2017. While UEC is a lay-led organization and weekend, it is the SDs on the weekend who keep us spiritually grounded by serving as advisors in matters of theology and spiritual growth, leading us in Communion and other liturgical services, supplying pastoral counseling, and providing invaluable spiritual leadership.

Tom Biatek – Discovery Church (Arlington Hills UMC)

Bruce Bjork – LaSueur UMC

Neil Bonkoski – Lakeside Christian

Cheryl Butz – Woodbury Lutheran

Rick Chilton – Wooddale

Dan Doughty – Lindstrom First UMC

Don Eslinger – Richfield Church of Peace UMC

Hank Harris – Church of the Way

Pamela Jensen – First Congregational, Richland, WI

Bob Kandels – Homestead UMC

Janice Knight – Emmaus Road Church

Phil Mather – Real Church

Phil Schmidt – Lake City UMC

Teri Seymour – Real Life Church, Roseville

Mary Syrja – Cornerstone Church

Richard Townsend-Anderson – Grace Evangelical Free

Scott Wildenberg – True North

## **Communications**

Chad Olinger

Communications continues to be a busy area of the UEC organization. We continue to maintain the UEC Facebook page, Palanca Press email and print versions, UEC Website, Council emails, The Box online storage as well as Constant Contact email distribution.

We have transitioned the Palanca Press to an online design platform that has been working well and allows multiple people to be involved as necessary. Cheryl Butz has been helping with some of the design and look forward to her continued involvement. We also have been undergoing an extensive redesign of the file structure to the Box which will position the organization very well for the future.

The extensive work the Database team is doing will be invaluable when it comes to communication to the UEC community.

The Communications Team has enjoyed supporting the UEC organization in the past year and is excited about anything else we are able to support in the upcoming year.

## **Leadership Training**

Bonnie Clawson, Steve Wilson, Mark Turgeon, Jerry Low

We're anticipating changes within the Leadership Training Coordinators Team as one member is retiring as she completes her term and a new member is beginning. Thank you Bonnie Clawson for all your hard work and commitment to this ministry - it has been a joy and privilege serving with you! Your organizational skills and passion for UEC are amazing! Welcome Jerry Low! Your enthusiasm and dedication to this ministry are obvious, and we look forward to serving with you.

The Leadership Training Coordinators completed Day 1 & Day 2 Training for one weekend in 2016 and two weekends in 2017. Weekends #283 & #284 took place in February 2017 at Faith Covenant Church in Burnsville. Weekends #285 & #286 took place in June 2017 at Arlington Hills UMC in Maplewood. Weekends #287 & #288 will take place in Nov. 2017 at Rochester Evangel UMC in Rochester, MN.

We're in process of scheduling Day 1 Training for Weekends #289 & #290 to be held in Jan. 2018 at Plymouth Covenant Church. We know that these will be "The best weekends ever!"

### **Liaison Coordinator**

Sara VanderBent

During the 2016-2017 term, much work was done to clean up and identify people and churches on the liaison list.

The liaison guidelines still need to be clarified and updated as well as the sponsor guidelines. As a council, we will be looking forward and trying to find a better way to connect with the liaisons and the 4th Day community at large.

I will be passing the baton of liaison coordinator to Jennifer Severson for the next year. Thank you for the ability to serve.

### **Palanca Coordinator**

Sandy Dunleavy

It has been a wonderful year serving on council!

This year I have collected around 200 + Palanca letters from communities all over the world. I have also sent out Palanca letters and prayed for other Cursillo weekends around the world. This takes about two hours per month.

### **Site Selection Coordinator**

Sue Ganzer

The fall 2016 UeC weekend was held at Brooklyn UMC. During that weekend, the Brunswick UMC was gracious enough to step up & host one of the Agape Dinners due to a scheduling conflict that arose at the host church.

The first two UEC weekends in 2017 were held at the following locations:

Faith Covenant, Burnsville

#283	Men	Feb 16 – 19
#284	Women	Feb 23 – 26

Arlington Hills UMC, Maplewood

#285	Men	June 8 – 11
#286	Women	June 15- 18

The fall 2017 UEC weekends are planned for Rochester Evangel Church and the scheduled dates are:

#287	Men	Nov 9 – 12
#288	Women	Nov 16- 19

The location has been secured for winter 2018 & the summer weekend plans are underway. The winter 2018 will be held at Plymouth Covenant Church and the scheduled dates are:

#289	Men	Jan 18-21
#290	Women's	Jan 25-28

## **Trailer Supplies**

Jay Engelman

2016-2017 was my first year as trailer and supply coordinator. There was some struggles at first with obtaining supplies and where to get them from. But, with great patience from the council and some determination these issues were resolved. There has been some work done on the trailers. New spare tires, electrical wiring, farm jack for fixing flat tires, which was obtained after I had one on my way home from the first meeting. Also, coupling locks and new door locks. It is planned to reorganize the trailers down to one resulting in one less trailer and different organization of the bins etc... The mattresses are being removed because of the amazing donations to purchase cots. Which we now have cots for a full weekend (weekender and team).

I have been quite busy with multiple issues arising during this first year. But, with much faith and prayers we have gotten through. God is good all the time and I will continue to lean on him in the upcoming year as we look to the 2018 year ahead.

Jesus loves you and so do I.